

Georgian Technical University
Faculty of Engineering Economics, Media
Technologies and Social Sciences

The statute

Elaborated by the Faculty Board

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Chapter I

General regulations

Article 1. Statute Regulation Field

The present statute „on higher education“, regulates objectives and tasks of the faculty -----
----- at the Georgian Technical University (hereinafter referred to as the “UNIVERSITY”), Faculty of Engineering Economics, Media Technologies and Social Sciences (hereinafter "Faculty"), determines basic fields of the education and scientific – research activities of the faculty, appointment and election of the management bodies and personnel, their rights, duties and liabilities, principles of faculty management and the issues regarding the functioning of the faculty, based on charter of the Georgian Technical University.

Article 2. Status of the Faculty

1. The faculty is the main education entity of the University, which shall develop and implement all the three levels of higher academic education (bachelor, master, doctoral degrees), professional education programs and scientific researches in engineering under conditions of academic freedom and institutional autonomy;
2. The faculty possesses seal with the name of the faculty on it as well as the letterhead paper and the stamp on it;
3. The full title of the Faculty is: Faculty of Engineering Economics, Media Technologies and Social Sciences - in English, Факультет инженерной экономики, медиа-технологий и социальных наук, - in Russian;
4. Faculty address: Merab Kostava str. 77, 6th building, 0160, Tbilisi, Georgia.
5. Faculty's official website is <http://social.gtu.ge/>.

Article 3. Authority of the Faculty

1. While performing its activities, the faculty is guided by the constitution of Georgia, the international treaties, agreements of Georgia and the Georgian Law “on higher education”, other normative acts, charter of the University and the present statutes;
2. The faculty is independent in making the decision and performing corresponding actions, under the active legislation, charter of the university pursuant to the competence as stated in present statutes.

Chapter II.

Faculty Objectives, tasks and basic direction of the activity

Article 4. Objectives and tasks of the faculty

1. The main purpose of the faculty is to prepare competitive staff capable for international labour market, in compliance with the contemporary requirements;
2. The main objective of the faculty:
 - a) Train and retrain professional personnel with higher academic degree of Bachelor, focused on practical labour activity;
 - b) Train professional personnel with higher academic degree of Masters and PhD focused on scientific – research activities;
3. The faculty is liable to create good conditions for studies and independent research, considering development level of the Georgian government, provide with an opportunity to obtain future focused education, complying upgraded standards in corresponding fields of science and advance to improve the study conditions constantly;
4. The Faculty is liable for the implementation of scientific research, for which the approved budget of the relevant year provides appropriate financial resources;

5. The faculty cares and promotes international cooperation and strengthening of internationalization process, including attracting / mobility of foreign students and staff;

Also, cares within the framework of existing agreements between the university and universities of different countries, to facilitate participation in student exchange programs.

6. The Faculty is elaborating and / or developing a new program, in accordance with the close cooperation with employers and professional associations and their recommendations, based on the planning, development, evaluation and development of the University educational program.

Article 5. Main directions of the Faculty

Main directions of the Faculty:

- a) Implementing academic education programs for Bachelor, Master and Doctoral degree;
- b) Implementing professional education programs;
- c) Holding scientific – research activities;
- d) Holding expert and consultation activities;

Chapter III.

Structure of the Faculty

Article 6. Faculty Structure

1. The faculty consists of management bodies, education (academic department, chair, college, etc.), scientific research (scientific-research institute, laboratory, program directions and others), and supplementary structure units (library);
2. There are management and consultant positions within the faculty;
- 3., The Faculty Supervision council can be created, based on the simple majority of votes from the faculty council members;
4. Members of supervision council shall be submitted by the faculty council and approved by the University Academic Council;
5. The structure and statues of the Faculty, as well as the regulation of the structure units, is approved by the University Representation Council (Senate).

Article 7. Management bodies of the Faculty (managing subjects)

1. Management bodies of the Faculty are (managing subjects): Council, Dean, Quality Assurance Service of the Faculty;
2. The head of the elected management subjects - Council, Dean, Quality Assurance Service are elected through the regulation, determined under the statutes of GTU and Faculty management bodies (managing subjects) “on holding elections” (hereinafter called the University regulation for holding elections).

Article 8. The Council of the Faculty

1. Representative body of the Faculty is the Faculty board, consisting of all the members of academic personnel and student self-government representatives;
2. Quantity of student self-government representatives in the faculty board shall comprise 1/3 of total number of council members, approximating shall be to the benefit of students;
3. The Faculty board shall be fully authorized to make decision, if attended by more than half of the council members as by the list;
4. The decision at the Faculty Council is made by the majority of votes, while in case anticipated by the Georgian law “on higher education”, it will be made by the listed majority of Council;
5. At the very first meeting the Faculty board shall acknowledge the full authorities of its members;
6. Acknowledgement of the authorities of newly-elected representatives in the Faculty Council by the student self-government is done at the closest session of the Faculty Council;
7. In case of Dean’s absence, the Faculty Council can hold the meeting in case of presence of 1/3 of members or by the Deputy Dean.

Article 9. Authorities of the Faculty Board

- a) Develops and presents the Faculty budget project to the Head of the Administration;
- b) Elects the Faculty Dean, on the basis of free and equal elections and ballot voting, with majority of the listed members;
- c) Develops the strategic plan of the Faculty development, submitted by the Dean and education and scientific – research programs, while later, submits it to the University Academic Council for further ratification;

- d)** Develops the regulation of the Faculty structure submitted by the Dean and handles it to the University Representation Council (Senate) for further ratification;
- e)** Develops statutes of Dissertation Council and handles it to the University Academic Council for further ratification;
- f)** Elects the Head of the Quality Assurance Service of the Faculty;
- g)** Creates permanent Ethic Committee of the Faculty and approves the decisions made by the Commission;
- h)** Accurately arranges students' cases registered at the Faculty;
- i)** Establishes temporary and permanent Commissions including field Committees of scholar experts;
- j)** Shall be authorized to process application, regarding preliminary termination of dean's authority in case of demand from the 1/3 of faculty council members, based on violating Georgian legislation in force from the side of the dean, inappropriate behaviour and/or improper implementation of dean's responsibilities. The decision regarding preliminary termination of dean's authorities shall be made through ballot voting, or majority of listed members present. The dean shall not participate in voting stated in the provision, while the council shall be chaired by the oldest member of the Council;
- k)** In case of preliminary termination of Dean's authorities through open voting, which shall be chaired by the oldest member of the Council, the majority of votes from the present members shall elect the acting dean;
- l)** Elects members from Academic Council of the University and the Representation Council (the senate) from the Academic personnel in terms of the quota determined for the Faculty. The elections will be held according to the regulations as stated under the University statutes;
- m)** Makes decisions about delegation on its functions for Faculty session, except the authorities directly stated in the Georgian law "on higher education", paragraph 28;
- n)** In case the Faculty Council submits the candidate for the position of the Head of Academic Department, there is audition of action plan submitted by the submitted candidates for the position of the Head of the Academic Department – Faculty organization

entity and recommends the candidate on the basis of majority of votes to Academic Council of the University;

o) Implements all other authorities determined under the Georgian legislation, University regulation, legal acts of the University and Council regulation of the faculty.

Article 10. Dean of faculty

1. Faculty is supervised and represented to the third person by the Dean, in the frames of the conferred authority;

2. The Faculty board elects the dean of Faculty for appointing him/her at the position;

3. The dean is elected for four years term. One and the same person can be elected at Dean's position only two times constitutently;

4. The University regulation on holding elections shall determine the election process and registration of candidates submitted for dean's position of the faculty;

5. The University Professor or the Associate Professor can be elected as the Dean;

6. Dean of the faculty:

a) Provides effective education of the scientific activity of the Faculty;

b) The Faculty Council shall submit the development plan of the Faculty, education scientific research programs;

c) Develops structure and regulation of the Faculty and submits it for further ratification to the Faculty Council;

d) Is responsible in terms of his/her competence, to implement the decision made by the Academic Council, Representative Council (Senate), Faculty Council and session;

e) Issues individual legal acts in terms of his/her competence;

f) Chairs sessions of the Faculty Council;

g) Is responsible for purposeful spending of the Faculty budget, according to the charter of University, as well as the Georgian Law „on higher education”;

h) Represents the Faculty in the relation with third parties, in terms of the competence confirmed to him/her.

i) Signs agreements and memorandums in terms of competence conferred for and on behalf of the Faculty.

j) Performs all other commissions conferred with law “on higher education”, University regulation and legal acts of the University;

6. The Faculty Dean has Deputy Assistant, appointed and dismissed by the University Rector as submitted by the Dean for the same duration period as Dean shall be authorized. The number of deputies of the Dean shall be determined according to the staff list of the University;

7. The duties and liabilities of the Dean is determined under the order of the Dean, unless other liabilities are set under the active legislation or the charter of the University;

8. In case of absence of the Dean, the Dean’s responsibilities will be implemented by the deputy dean.

Article 11. Quality Assurance Service

1. For academic staff qualification improvement, scientific-research and educational works’ evaluation at the Faculty, the Quality Assurance Service is created, acting in full compliance with Georgian law “on higher education”, Georgian legislation, University charter and statutes;
2. The Faculty board elects Head of the Quality Assurance Service for 4 years term. One and the same person can be elected consecutively for this position only two times;
3. The member of the Quality Assurance Service can be Professor and/or the Associate Professor of the Faculty Council;
4. The amount of the members of the Quality Assurance Service and board is determined by Faculty Assembly by the Head of the Quality Assurance Service;
5. Quality Assurance Service of the Faculty:

- a) Regularly evaluates ongoing educational and scientific-research processes, the quality improvement of academic board and tutors;
 - b) Establishes close relationships and cooperates with corresponding service agencies of foreign higher education institutions, by making quality control more transparent;
 - c) Makes the transparent criteria for the Faculty educational and scientific-research evaluation, through cooperation with corresponding department of the University;
 - d) Provides monitoring and evaluation of the educational and scientific processes on the basis of the above-mentioned criteria;
 - e) Provides Faculty self-esteem for the authorization and accreditation processes;
 - f) Regularly (once per semester) introduces work results to the Faculty Council;
 - g) Discusses curriculums of education programs, modules and syllabuses of education courses, gives recommendations for its improvement;
 - h) Performs all duties as conferred by the charter of University and legal acts.
6. In case of pre-term termination of the Head of Quality Assurance Service department, the Faculty Council appoints acting person in charge and appoints elections within 10 days since the termination of the Head of Quality Assurance Service.

Article 12. Faculty Assembly

1. The Faculty Assembly consists of: Dean (Head), his/her deputy, manager, Heads of Faculty organizational units, Head of the Quality Assurance Service, the representatives, elected with Faculty quota within the University management bodies;
2. Faculty Assembly:
 - a).Any other function, delegated by the Faculty Council, is fulfilled by Faculty Assembly, pursuant to the sub-clause "N", paragraph 9; (In particular: financial assistance, distribution of bonuses, financing of manuals, faculty students' transition issues on individual educational programs. Discusses the data of Monitoring department and educational process. Controls budget performance;
 - b).Makes decisions in frames of its authorities, processes issues and develops recommendations for submitting them to the Faculty Council (for further discussion);

Article 13. Faculty Manager

1. Manager - is the supplementary position, whose competence is determined by Rector's individual administrative-legal acts and the statutes;
2. Manager is appointed and terminated by the Rector;
3. Manager:
 - a). Runs marketing and forecast analytical research of labour market, on basis of which determines the requirements towards the list of educational programs, considering contemporary public demand;
 - b). Provides educational-scientific activity financial and procurement-technical supervising of the Faculty;
 - c). In order to implement strategic plan of the Faculty development, the Manager makes annual plan for obtaining financial and material resources and is responsible for its purposeful and effective implementation;
 - d). Makes the budget project with the Assembly and the Dean and introduces it to the Faculty Council;
 - e). Coordinates enterprise practical training for students, their professional training and further employment process;
 - f). Implements all other liabilities determined by the University legal acts and the present statutes.
4. The manager is accountable to the Rector and the Faculty Council.

Article 14. Council of Trustees

1. With the simple majority of votes of the members of the Faculty Council, the Board of Trustees may be created at the faculty;
2. The board of Trustees' Council is approved by the Academic Board of the University;
3. The mission of the Tutors' Council:
 - a). Contributing to the educational and scientific areas of knowledge, the academic and intellectual processes and the specificity of the problematic situations, contributing to the development of faculty on the basis of adoption of the latest information on

solutions, cooperation, attraction of charitable contributions, promotion of the strengthening of science and technologies with the latest achievements;

b). Cooperation with the Faculty of educational and scientific programs to enhance the academic quality and the functioning actualization.

Chapter IV

Dissertation Council

Article 15. Goals of Dissertation Council

Dissertation Council is the body that awards with the academic degree of Doctor and can be created at the Faculty, due to the decision of the Academic Council.

Article 16. Structure and Board of the Dissertation Council

1. Dissertation Council consists of all Professors and Associate Professors ,holding Doctor's Academic Degree;
2. The regulations concerning electing the Head of the Dissertation Council and the Council activities is determined by the Dissertation Council's statute, which is approved by the Academic Board of the Faculty;
3. With the mediation of the Chairperson of the Dissertation Council, a person with a Doctor's academic degree may be invited to the Dissertation Board, who is not a University employee and published at least one of the three works in the field of science relevant to a PhD program in the last 5 years;
4. At the Faculty, the Doctor's academic degree is awarded by the University Dissertation Board, which is established and the provision of which is approved by the Academic Council.

Chapter V

Educational and Scientific- Research units of the Faculty

Article 17. Educational and Scientific- Research units of the Faculty

1. The educational and scientific-research units are being created at the Faculty, in order to provide learning and scientific-research processed well;
2. Learning unit is supervised by the Head, who is appointed according to the statute of the Academic Department.
3. Head of the Learning unit is accountable to the Rector, Faculty Council, Assembly and the Dean;
4. Faculty learning units are:
 - a). Academic Department of Georgian Philology and Media Technologies;
 - b). Academic Department of Archeology and History of Georgia;
 - c). Academic Department of Engineering Economics;
 - d). Academic Department of Public Relations;
 - e). Academic Department of Social Sciences;
 - f). Academic Department of Foreign Languages.

Faculty scientific-research units are:

- a). Laboratory of Media Technologies;
- b). University-Faculty Educational-Scientific Center of Kartvelology;
- c). Training-Scientific Center of Theology;
- d). Educational-Scientific Center for Economic Development and its Legal Provision;
- e). Laboratory of Modeling Economic Processes;
- f). Educational and Scientific-Research Institute of European Studies;
- g). Archeology Lab;
- h). Training-Research Center "GTN TV";
- i). Appraising Real Estate by European standards and Educational-Scientific Center for preparing professional appraisers;
- j). Research, analysis and modelling Training-Research Lab of European countries;
- k). PR Technologies training-research lab;
- l). Translation Center.

Article 18. Academic Department and its status

1. Academic Department (hereinafter the Department) is a faculty academic and scientific organizational unit that provides educational and scientific research activities within the educational program ;
2. Department is headed by the University Charter, Faculty Regulations and relevant legal acts of the University and faculty management bodies (managing subjects).

Article 19. Field of Department Activities, Main Tasks and Functions

1. Department:

- a). Provides educational programs to conduct disciplines in accordance with the syllabus and schedule in the subjects defined for the Department;
- b).Creates and / or participates in the creation of new educational programs and modifying existing programs;
- c). Conducts methodological provision of the teaching process (preparation of manuals and other training-methodical materials), implants new educational programs;
- d). Distributes and administers the academic loading of the department;
- e). Initiates the invitation in front of the Dean by inviting specialists (invited Professors and / or invited teachers) to participate in the learning process if there is a vacant academic liability;
- f). Enhances learning quality, introduction of new teaching methods and technologies through efficient use of existing methods of teaching, perfection of study process;
- g). Organizes the scientific-research work of the organization;
- h).Makes Master's and Doctoral students' provision with topics and teaching staff;
- i). Facilitates educational staff preparation and their qualification improvement;
- J). Tightens creative ties in accordance with the Department's profile and cooperates with other higher education institutions with academic and scientific structural units and scientific-research organizations;

- k). Provides reviewing of master's qualification and doctoral dissertation works;
 - l). Cooperates with enterprises and organizations in accordance with its own profile and facilitates employment of graduates;
 - m). cooperates with enterprises and organizations in accordance with their own profile and facilitates employment of graduates;
 - n). Coordinates the activities of the relevant self-financing scientific centers existing at the faculty;
 - o). Conducts registration of student assessment registers and transfers the to dean's Office.
2. The head of the Department is headed by the head, who is elected by the Regulations of the Academic Department;
 3. The Head of the Department is accountable to the Rector's Faculty Board / Assembly and the Dean.

Article 20. Scientific-research unit (scientific-research institute, laboratory, program direction, center, etc.)

1. Scientific – Research Unit (scientific-research institute, laboratory, program direction, center, etc.) is the constituent unit of the Faculty and basically consists of academic board;
2. Scientific-Research Unit is guided by the corresponding statute;
3. The Head of Scientific-Research Unit is appointed and dismissed by Faculty Dean's representation to the Rector of the University.

Chapter VI

Supplementary Structure Units of the Faculty

Article 21. Supplementary Structure Units of the Faculty

1. The Supplementary Structural Units of the Faculty carry out the decisions made by the University Administration and Managing Authorities, the Faculty Council, the Advisory Council and the Dean within the scope of their competence, to develop the relevant field development proposals and submit them to the Dean of the Faculty.

2. Supplementary Structural Units of the Faculty are:

A) Dean's Office;

B) training-scientific laboratory;

C) Computer Center.

2. The Dean's Office provides the full and effective conduct of the learning process at the Faculty. It consists of the following Assistant Staff: Curator of Educational Programs, Head of Training Process, Head of Informative Technologies and Network Management, Chief Specialist, Senior Specialist, Specialist and Archivist.

3. Faculty is authorized to participate in the learning and / or scientific-research process and / or invite to conduct the process before the Academic Council / Rector before the academic or teacher's position.

4. The Dean, in agreement with the Head of the Administration, submits a Declaration of to the University Representative Council for approval;

5. Assistant staff is accountable to the Dean; Curator of educational programs is accountable to the Dean and to the Head of Quality Assurance Service.

4. Faculty Learning-Scientific Laboratory (hereinafter Lab) includes material and technical bases, existing at the faculty, where one or several scientific research directions are

conducted: training laboratory, scientific, innovative, design, experimental, diagnostic and consultative activities;

5. The laboratory facilitates the development of material-technical base belonging to Faculty, its effective usage, increasing professional level of staff, involvement of students in scientific-research activities, functioning of techno parks and activities of scientific centers;

6. The laboratory is headed by the Head, whose appointment / selection is conducted by legal acts of the University;

7. The Head of the laboratory is accountable to the Rector and the Faculty Council;

8. The functions of the Head of the laboratory are:

a). Facilitate maintenance of the material-technical base (equipment-installations, etc.) for the Faculty, scientific-research activities of the Faculty, maintenance and further renovation of the workplace;

b). Coordinate with the relevant academic department to facilitate intermittent implementation of the academic and scientific-research activities of students and staff on material-technical bases of the Faculty;

c). Coordinate the functions and obligations of senior laboratorians and give them qualified assessment;

d). Provide laboratory work considered by curriculum at corresponding level;

e). Facilitate professional improvement of senior laboratorians and lab-assistants;

9. Laboratorians and lab-assistants belong to the laboratory staff who are subordinated to the Head of the Faculty Laboratory.

10. Faculty Computer Center (hereinafter the Center):

a). Maintains registers of computer equipment at the Faculty and ensures them to work properly;

b). Provides networking of the Faculty computers;

c). Closely cooperates with Faculty scientific-research units and ensures their employees' computer techniques and internet access;

d). In order to increase the level of knowledge of computer programs, arranges courses for students and faculty staff.

11. The Center has a computer auditorium, where it is possible to conduct laboratory work under simulation programs;

12. The Center is managed by the Head responsible for the work of the Center. Appointment / dismissal of the Head of the Center is carried out by legal acts of the University.

Article 22. Commissions and Colleges of the Faculty

1. The Faculty is set up by the University legal acts as follows:

a). Ethics Commission of the Faculty;

b). Subject-sectorial commission of learning-scientific literature;

c). The qualification of the graduate, diploma specialists and vocational education program graduates (qualification) Commission;

d). Examination Committees of Master's studies;

e). Dissertation Colleges of Doctoral studies.

2. The rule of activity of the Faculty Ethics Commission shall be determined by the Code of Ethics of the University and the disciplinary liability norms;

3. The rules and criteria of the departmental Disciplinary Commission of the Faculty's academic and scientific literature is defined by the statute of the editorial and publishing board of the University;

4. The Commission of Qualification for the Bachelor's, Diploma Specialist and Vocational Education Program Qualification (Qualification) Commission is established by the Order of the Examination Commission of the Master's studies by the Decree of the Faculty - Order of the Rector, and the Doctoral studies Dissertation Colleges - Dissertation Board at the Rector's order. The rules of their activities are determined by the relevant legal acts of the University.

Chapter VII

Faculty Board

Article 23. Board

The faculty consist of academic, administrative and supplementary positions.

Article 24. Academic Board

1. Academic board of the Faculty consists of Professors and assistants, who are elected on the basis of the rule established by the legislation;
2. Professors are: Professor, Associate Professor and Assistant Professor, who participate and / or conduct learning processes and scientific researches;
3. Assistant of the Associate Professor or Assistant Professor is conducting seminars and research activities within the Faculty of the learning process;
4. The rights and obligations of the academic board are determined by the legislation of Georgia and the University statute.

Article 26. Holding Academic Position

1. Holding an academic position may only be an open competition based on the principles of transparency, equality and fair competition;
2. Conditions for electing an academic position is determined by the legislation of Georgia and the University statute;
3. The Academic Board is approved by the Representative Council (Senate) on the basis of the Academic Council submission of the rules and procedures for the recruitment of the academic board, the amount and conditions of remuneration.

Article 26. Administrative positions and other Personnel

1. The administrative positions of the Faculty are: Dean of the Faculty, deputy Dean and the head of the Faculty Quality Assurance Service;
2. A person, holding administrative position at the Faculty who has reached 65 years may be elected or appointed by the University Academic Council.
3. Teachers and senior teachers are attributed to the Teachers' Board. The teacher is authorized to conduct seminars, practical and laboratory work without the academic position;
4. A qualified specialist without holding an academic or teacher position can be invited at the Faculty to participate in the learning and / or scientific-research process and / or to carry out this process under the Law of Georgia on "Higher Education";
5. Supplementary staff and other personnel belong to the Chapter VI of the Regulation required for the Faculty's activities provided by the University staff list;
6. The early dismissal of administrative and supplementary staff of the Faculty is established by the legislation of Georgia and the University statute.

Chapter VIII

Student

Article 27. Obtaining status of a Student

Faculty student is a person, enrolled at a Faculty according to Georgian legislation, University statute and legal acts.

Article 28. Student's Rights

1. A student has a right:
 - a). To receive high quality education;

- b). Participate in scientific researches;
- c). Use material – technical, library, information and other facilities of the University on equal conditions as stated with internal regulation and statute;
- d). Receive complete about the university activity including finance and economy activity;
- e). Elect the representative and be elected as the representative at the students' self-government, Faculty and University management representation bodies, according to the law “on higher education” and Charter of the University;
- f). Establish and/or join student organizations according to his/her interests freely;
- g). Express his/her opinion freely and refuse realizing the ideas suggested during learning process based on reasonable argumentation;
- h). From the second year of study, move to a different higher education institution and transfer the state grant designated to him/her to that institute, in compliance with active Georgian legislation and the educator regulation, stated thereof;
- i). Receive scholarship, financial and material aid and other kind of benefits;
- j). Select education programs;
- k). Participate regularly in evaluation process of academic staff;
- l). Transfer to individual education programs according to regulations of legal acts;
- m). Participate in the development of individual education study program;
- n). take an academic leave in case of necessity;
- o). Receive different benefits for the handicapped students to create necessary conditions for obtaining decent education;
- p). Carry out other authorities obtained by the University Charter and active Georgian legislation.

2. The PhD student can be elected for the position of an Assistant. He/she participates as a student at University management bodies.

3. The personal information expressed by the student at the presence of the academic board including political and religious confession, which has become known during the study process is confidential, except the cases when student gives permission or it becomes legal interest of administration to protect others' safety;
4. It is impermissible from the administration side to use its own authority and material technical base so that it may create danger of censor or lead to the restriction of freedom of expression.
5. Students' behaviour and disciplinary management regulation towards them is defined under the University Code of Ethics and norms of discipline responsibility.
6. The student is authorized to appeal the decision at the court, made to him by the University.
7. The student's status is ended by the end of education program, as well as in all other cases stated by the charter of University, Code of Ethics, norms of disciplinary responsibility.

Article 29. Student's Liabilities:

Student is obliged:

- a). To study all the subjects according to established program of the University, which was selected by him/her;
- b). Obey the Charter of University, internal regulation, Code of Ethics and other legal acts;
- c). Carry out the duties and liabilities under the contract, if applied;
- d). Take care of the University material - technical base.

Article 30. Students' Self-Government

1. Students' Self-Government is established on the basis of direct elections through ballot voting and equal, direct, general elections at the Faculty, which becomes the part of Students' Self-Government of the University according to the Georgian law "on higher education".

2. The Students' Self-Government of the University is the Students' Supreme Representation Authority, which is the unity of Students' Self-Government, elected according to Faculty pursuant to the Georgian law "on higher education".
3. Students Self-Government runs its activities according to aforementioned law, Charter of the University and its regulations;
4. The Faculty administration has no right to interfere in the activities of Students' Self-Government.

Chapter IX

Faculty Budget

Article 31. Faculty Revenues

1. The budget of the Faculty is comprised of the revenues obtained from professional, Bachelor's, Master's and PhD programs, as well as any other income, obtained by the Faculty not prohibited by the Georgian legislation and/or the Charter of the Georgian Technical University or any other statutes and other regulation documents.
2. The faculty has a right to solve issues regarding the funds of the Faculty, possession and disposal of the property, according to Georgian legislation, Charter, and other mandated rules.

Article 32. Faculty Budget

1. The project of the Faculty Budgeting is made by a manager, agreed with a Faculty Dean, introduced to the Faculty Council for reviewing;
2. The project of the Faculty Budget defined by the Faculty Council is transmitted to the Head of Administration of the University (Chancellor) in order to reflect it into the project of entire budget;
3. The Head of the University Administration (Chancellor) involves the Faculty budget into the entire budget and submits it to Representation Council (Senate) upon the approval of Academic Council for further approval, unless the distribution of the Faculty budget does not

contradict to the legislation of Georgia and the legal acts of the University activity regulation;

4. The Faculty budget, as the part of the entire University budget is approved by the Representation Council (the Senate). The Representation Council (Senate) has no right to introduce amendment into the Faculty budget without preliminary agreement made with the Faculty.

Chapter X.

Transitional and Final Statutes

Article 33. Reorganization and liquidation of the Faculty

Reorganization and liquidation of the Faculty is done according to the Charter of the University under the regulation imposed under the legislation.

Article 34. Making changes and additions to the statute

Changes and additions into the statute can be done similarly to the regulation of the elaboration and approval of the Faculty statute.

Article 35. Transitional statutes

1. The Faculty implements high professional education program in damping mode and as a result of studying the consequent program, provides the diploma for qualified specialists for the persons, who enrolled before 2011 on the education programs for specialists conferred with diploma (professional higher education).

