

LEPL Georgian Technical University

Georgian Technical University-Based Regional Research Center

Regulation

Adopted by Georgian Technical
University Academic Board
Resolution №1177 of 10 June, 2014

and Approved by Georgian Technical University

Representative Council (Senate)
Resolution №7 of 18 June, 2014

Tbilisi

2014

1. General Provisions

- 1.1 Georgian Technical University (hereinafter – GTU) - based self-financing educational-research unit – Regional Research Center (hereinafter - the Center) was established and adopted by the GTU Academic Board on June 10, 2014 with Resolution №1177 and approved by the Senate with Resolution No. 7 of June 18, 2014 .
- 1.2 The Center conducts its activities in accordance with the Constitution of Georgia, the Law of Georgia on Higher Education, the Statute of GTU, the present Bylaw and in compliance with the legislation of Georgia;
- 1.3 The Center operates in accordance with the self-financing principle; it makes a request to the University concerning the placement of orders and the arrangement of relevant agreements to perform the work envisaged by its bylaw;
- 1.4 In case of necessity, the Center can apply to the University about inviting Georgian as well as foreign specialists and entering into the relevant labor agreements with them;
- 1.5 At the request of the Rector, Deputy Rector in the relevant field, Academic Board or the Representative Council (Senate) an extraordinary consideration of the Center's report may be held.

2. Objectives and Main Directions of the Center's Activities

2.1 Objectives of the Center’s activities:

- Establishment of educational and research base of scientific and political science in Caucasology;
- Promotion of university processes on a regional scale (in the direction of the Caucasology).

2.2 Main directions of the Center’s activities:

- History and geography of the region.
- Economy, geology, power industry, natural and demographic resources etc.

- Risks and challenges: borders, religion, national minorities etc.
- Conflicts and their causes.
- Mutual influence of political and humanitarian factors, geopolitical realities and prospects.
- Communications and the transit potential.
- Popularization of the Caucasus as a region through the use of the University TV and other demonstration material.

3. Center Structure and Management

3.1 The main structural units of the Center are:

1. Head of the Center, who conducts the scientific-research process, creates plans and coordinates them with the University administration, promotes the conducting of the learning process.
2. Lab for Caucasian studies which presents the illustrative side of the educational-scientific process (electronic library, creation and popularization of polygraphic and other demonstration materials).
3. Administration of the Center, which, together with the Head of the Center, conducts the working process:
 - Develops action plans.
 - Involves students of different levels both from Georgia and other countries to continue their studies at GTU.
 - Prepares contract projects with both institutions and different universities in Georgia and abroad.
 - In agreement with the University administration invites specialists from leading universities of the world.
 - Develops the communication space and polygraphic products in collaboration with the relevant structures of the University.

3.2 The Center is managed by the Head of the Center appointed by the Rector of the University.

The position of the Head of the Center is not an administrative position at the University;

3.3 The Head of the Center is entitled to:

- A) Exercise control over the Center staff for the timely and full-scale execution of work, ensure the remuneration for work and other administrative activities;
- B) Arrange presentations of scientific works, implemented and current projects, published/compiled textbooks, advance developments conducted by the Center;
- C) Carry out the necessary activities related to the effective management and functioning of the Center;
- D) Prepare contract projects and present them to the Rector of GTU for signing.

3.4 The Head of the Center, within his competence, is responsible for determining the scope, directions, fulfillment terms, completion deadlines, the content and nature of the scientific and educational activities, as well as for the purposeful use, storage and maintenance of the property transferred to the Center;

3.5 The staff of the Center is composed of scientific, educational and support personnel;

3.6 The staff of the Center are appointed and dismissed by the Rector of the University based on the nomination of the Head of the Center;

3.7 Remuneration of the staff of the Center is determined by its revenue;

3.8 Signing agreements with legal entities and individuals is carried out in accordance with the rules and forms adopted at the University;

3.9 The Head of the Center reports to the GTU Reporting and Accounting Department, the Academic Board and the Representative Council (Senate) at the end of each financial year;

4. Center's Property, Finances and Sources of Funding

4.1 The address of the Center is: 0175 Georgia, Tbilisi, M. Kostava str. №77; building VI.

- 4.2 The Center operates its activities under the principle of self-financing. At the same time, it is not a separate financial and taxation system entity but is one of the components of the University financial system. The Financial Regulation Policy (Rules) between the Center and the Technical University of Georgia is determined by the Academic Board and approved by the Representative Council (Senate); on this basis, the planning and finance department carries out financial management;
- 4.3 The contract concluded between the client (the performer) and the University on the proposal of the Head of the Center serves as the basis for the work performance;
- 4.4 The remuneration for the work performed is made on a contract basis;
- 4.5 Forms of the financial and accounting reports, contracts, acceptance and delivery acts and the like are regulated by GTU internal administrative acts.

5. Reorganization and Liquidation of the Center

- 5.1 The reorganization or liquidation of the Center is carried out in accordance with the rules established by the relevant administrative acts of GTU.

6. Amendments and Additions to the Bylaw

- 6.1 Amendments and additions to the Bylaw will be developed by the Head of the Center, considered by the University Academic Board and approved by the University Representative Council (Senate).

6. Final provisions

- 7.1 The Bylaw comes into force immediately after the approval by the Representative Council (Senate) of the University.