

LEPL Georgian Technical University
Educational - Scientific Center for Georgian Studies

Regulation

Adopted by Georgian Technical
University Academic Board
Resolution №1452 of 20 March, 2015

and Approved by Georgian Technical University

Representative Council (Senate)
Resolution №..... of 20..

Tbilisi

2017

1. General Provisions

- University Educational and Scientific center for Studies in Kartvelology at Georgian Technical University (hereinafter the Center) was established and approved by the GTU Academic Board on March 20, 2015 with Resolution №1452 and Resolution No. ----- of the Senate in 20..... .
- The Center conducts its activities in accordance with the Constitution of Georgia, the Law of Georgia On Higher Education, the Statute of GTU, the present Bylaw and in compliance with the legislation of Georgia;
- The Center operates on the basis of the present Bylaw;
- In case of necessity, the Center can apply to the University about inviting Georgian as well as foreign specialists and entering into the relevant labor agreements with them;
- At the request of the Rector, Deputy Rector in the relevant field, Academic Board or the Representative Council (Senate) an extraordinary consideration of the Center's report may be held.

2. Objectives and Main Directions of the Center's Activities

The objectives and main directions of the Center's activities are to:

- Study the ways of improving the quality of methods and methodologies for teaching and learning the Georgian language, Georgian speech culture, practical stylistics, writing and oral communication in the native language according to university education programs;
- Study the ways of improving Georgian language teaching methods and the quality of education for Azeri, Turkish, Armenian and other non-Georgian speaking students;
- Develop distance learning courses of the Georgian language, implement distance learning (without granting a qualification) for the population of Southern Georgia (historic Zemo Kartli - Meskheti) which is a part of modern Turkey, and solve practical tasks for this purpose;

- Develop specialized dictionaries of technical terms according to main technical and scientific directions of Georgian Technical University;
- Search for, conduct research and prepare for publishing the materials on Georgian and foreign sources of engineering and technical thought of Georgia; create the history of Georgian engineering thought;
- Search for the materials on Georgia and Georgian culture protected in the Euromedia and create thematic collections;
- Search for and analyze the publications of neighboring countries (the Russian Federation, especially North Caucasus, Azerbaijan, Armenia, Turkey, Iran), research their information policy;
- Create a corpus of classical Georgian publicistic texts and prepare it for publication;
- Conduct research on the Georgian classical publicists' heritage;
- Restore the relations with Kartvelological Centers abroad for the purpose of deepening and increasing their involvement in culturological studies of Georgian culture values;
- Identify and conduct archaeological and source study of Georgian spiritual (folklore-ethnographic) and material (architectural) cultural monuments within Russian and Turkish state boundaries.

3. The Principles of the Center Structure and Management

- The main structural units of the Center are:
 - A) Sectors established according to scientific directions;
 - B) Temporary, targeted, thematic, scientific-technical creative groups;
- The Center is managed by the Head of the Center appointed by the Rector of the University.

The working group consisting of 5 (five) staff members is the main core of the Center.
- **The Head of the Center is entitled to:**

- A) Exercise control over the Center staff for the timely and full-scale execution of work, ensure the remuneration for work and other administrative activities;
- B) Arrange presentations of the carried out research as well as of the current projects conducted by the Center;
- C) Carry out the necessary activities related to the effective management and functioning of the Center;
- The Head of the Center, as well as the staff, is responsible for scientific work completion deadlines and the purposeful use, storage and maintenance of the property transferred to the Center;
 - The staff of the Center is composed of scientific, educational and support personnel;
 - The staff of the Center are appointed and dismissed by the Rector of the University based on the nomination of the Head of the Center;
 - Remuneration of the staff of the Center is determined by its revenue;
 - Signing agreements with legal entities and individuals is carried out in accordance with the rules and forms adopted at the University;
 - The Head of the Center reports to the GTU Reporting and Accounting Department, the Academic Board and the Representative Council (Senate) at the end of each financial year;

4. Center's Property, Finances and Sources of Funding

- The address of the Center is: 0175 Georgia, Tbilisi, M. Kostava str. №77; building VI.
- The Center operates its activities under the principle of self-financing. At the same time, it is not a separate financial and taxation system entity but is one of the components of the University financial system. The Financial Regulation Policy (Rules) between the Center the Technical University of Georgia is determined by the Academic Board and approved by the Representative Council (Senate); on this basis, the planning and finance department carries out financial management;

- The remuneration for the work performed is made on a contract basis; contracts, acceptance and delivery acts and other normative documents are regulated by GTU internal administrative acts;

5. Reorganization and Liquidation of the Center

The reorganization or liquidation of the Center is carried out in accordance with the rules established by the relevant administrative acts of GTU.

6. Final provisions

- The Bylaw comes into force immediately after the approval by the Representative Council (Senate) of the University.