

Georgian Technical University

“Economic Development and its Legal Provision Center”

Regulation

Adopted by Academic Council of Georgian Technical University

in accordance with resolution № 874, February 13

and approved by Senate in accordance with decision № 3 February, 2013

Tbilisi 2013

Resolution

- 1.1. At the Georgian Technical University (hereinafter referred to as : “GTU”) self-financing university scientific-educational centre of economic development and its legal support centre (hereinafter referred to as : centre) is established and adopted in accordance with resolution № 3, 2013 of Academic Council of GTU and decision of Senate protocol № ---- , 2013;
- 1.2. The centre carries out its activity in accordance with the law on “higher education” of the constitution of Georgia, rules of GTU, present document and legislation of Georgia;
- 1.3. The centre carries out its work on the principle of self-financing, it solicits GTU to make orders and appropriate legally valid agreements to carry out work in accordance with its regulations;
- 1.4. If necessary, the centre solicits to GTU to invite specialists from Georgia as well as specialists from other countries to make legally valid employment agreement with them;
- 1.5. At the request of the rector or deputy rector of the appropriate field, Academic Council or Senate can hold extra consideration of the report;

2.Objectives and Basic Directions of The Activity of the Centre

- 2.1. Objective of the centre is to enhance engineering economics, scientific and educational potential of the centre in the direction of economic development and national security;
- 2.2. Students involvement in business-engineering, economic development and national security problem research and their practical implementation;
- 2.3. Integration of economic teaching processes with scientific and practical activities;
- 2.4. Formation of scientific-creative groups to work out economic policy and its practical implementation;
- 2.5. Working out recommendations to create investment (environmental, climate) policy;
- 2.6. Carrying out logistics researches;
- 2.7. Carrying out engineering economics and legal expertise;
- 2.8. Facilitating commercialization of GTU scientists’ innovative activities;
- 2.9. Economic estimation of real estate;
- 2.10. Holding consulting and trainings in different directions of engineering economics and student involvement in them;
- 2.11. Researching international economic relations and supplying the interested organizations with the obtained results;

- 2.12. Facilitating formation of sectoral economic systems;
- 2.13. Facilitation of organizing and holding local and international conferences, symposiums, seminars and participating in them;
- 2.14. Preparation of electronic version of students annual scientific paper compilation for its subsequent publication in GTU scientific paper compilation and for the other scientific journal publication;
- 2.15. Active Involvement of Bachelor, Master and Doctorate course students of engineering economics, law and social sciences departments in scientific-research, project and engineering activities;
- 2.16. Establishing international contacts and signing up memorandums with the centres carrying out appropriate activities;
- 2.17. Ensuring Participation in declared grant and tender competitions on engineering economics activity;
- 2.18. Preparing literature on engineering economics and educational-training methodological text-books publication;

3. Structure of the Centre and its Management

- 3.1. The basic structural units of the centre are sectors established according to scientific directions, also temporary target scientific-technical groups;
- 3.2. The centre is conducted by its head. Head of the centre is appointed by rector of the university. It is not an administrative post;
- 3.3. Head of the centre is authorized:
 - a) To implement control over timely and full scope fulfilment of the work under responsibility of the staff of the centre, employment payment and other administrative measures;
 - b) To hold presentations of scientific proceedings of fulfilled (current) projects, published(compiled) text-books, new activities and etc.;
 - c) To conduct effective management and other necessary activities connected with functioning of the centre;
 - d) To prepare agreement projects and submit them to GTU rector for endorsement;
- 3.4. Head of the center is responsible within his competence to define scope, directions, fulfilment terms, contents and character of scientific work and educational activity. Also, head of the centre is responsible for special purpose usage, supporting and maintaining of the university property transferred to the centre with the right of use;

- 3.5. The staff of the centre consists of scientific, educational and assistant personnel;
- 3.6. The personnel of the centre is appointed or dismissed by the rector of university upon submission of the head of the centre;
- 3.7. Payment terms of the staff of the centre is defined in accordance with the income of the centre;
- 3.8. Registration of labour agreement with legal entities and natural persons is conducted in accordance with the rules and forms adopted by university;
- 3.9. At the end of every fiscal year head of the centre submits the report to GTU accounting-report department, Academic Council and Senate;

4. Property, Finances and Sources of Financing of the Centre

- 4.1. The centre is located at №77 Kostava St., building 6;
- 4.2. The centre carries out its activity on principles of self-financing. At the same time it is a separate actor and is one of the part of the financing system of GTU. The policy(rule) of regulating the financial relations of the centre with GTU is defined by Academic Council and is adopted by Senate on the basis of which planning and financing department conducts its financial management;
- 4.3. The basis of the work carried out by the centre is entrance into collaboration agreement between supplier (provider) and the university;
- 4.4. Payment for fulfilled work is in accordance with the agreement;
- 4.5. Financial and accounting record forms, agreement, offer and acceptance acts of the fulfilled work is regulated by internal administrative acts;

5. Reorganization and Liquidation of the Centre

- 5.1. Reorganization and liquidation of the centre is conducted in accordance with the rules stated by corresponding acts;

6. Revisions and Amendments in the Regulation

- 6.1. Revisions and amendments in the regulation are worked out by head of the centre. They are considered by Academic Council and adopted by Senate of university;

7. Final Regulations

7.1. Present resolution is valid upon its adoption by Senate;